



RECEPTION INTERNSHIP

**CARIBE TOWN
BUNGALOWS & SUITES**
PUERTO VIEJO | COSTA RICA

We are a charming eco-hotel with 7 accommodations located on the lush Caribbean side of Costa Rica at Playa Cocles n Puerto Viejo de Talamanca.

Our bungalows and retreats are in a jungle oasis, next to the beach offer guests a unique adventure & relaxing vacation experience.

We are looking for a reception intern to join our team.

Start date for a six-month internship: **from October 2025 or January 2026**

We're looking for a intern that:

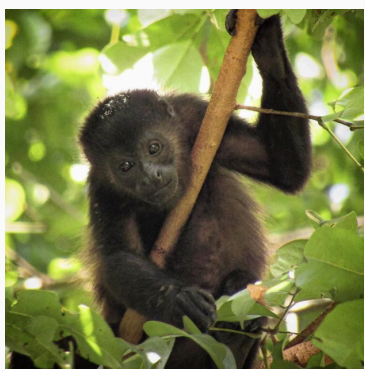
- is independent
- want's to improve themself
- is open to learning and adapt to a unique culture and different way of living
- can multi task and handle busy work
- speaks English and Spanish at least proficient
- that loves nature and wants to experience the tropics

Your Responsibilities:

- Guest checkins and checkouts
- Looking after guests and attending to their needs at the reception
- Morning and evening reception duties, this includes our breakfast and bar service
- Keeping an overall view of the entire hotel to understand its operations

We Offer:

- 10% commission on all drinks you serve, as well as spa appointments you book
- Accommodation (private room with linens, shared bathroom and kitchen, wi-fi)
- One load of laundry per week on your designated day
- Breakfast on the days when breakfast service is provided to guests
- living in the caribbean on a budget
- growth potential into higher roles over time



**Contact Us
For More
Information**



info@caribetown.com



+506 6408 1202(Whatsapp)



www.caribetown.com